

THE DEVELOPMENT PROCESS PROJECT OF DISBURSEMENT IN THE COLLEGE OF POLITICS AND GOVERNMENT, SUAN SUNANDHA RAJABHAT UNIVERSITY

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Abstract

This research has two objectives and scope to study. Develop the disbursement process of the project; College of Politics and Government Suan Sunandha Rajabhat University. And create a manual advanced loan process for The College of Politics and Government, Suan Sunandha Rajabhat University. The study indicated that 1) good practices regarding the disbursement process of the project were obtained. College of Politics and Government Suan Sunandha Rajabhat University. 2) Have operational procedures there is a workflow chart in disbursement of the project College of Politics and Government Suan Sunandha Rajabhat University. 3) There are operating manuals in the form of Work Instructions (WI). It can be used in the operation of Staff of the College of Politics and Government, Suan Sunandha Rajabhat University to be able to work instead of each other. 4) Reduce complicated procedures and processes. To operate quickly and accurately and used to analyze and develop into a new operational process. Personnel in the department are satisfied with the service of the finance and accounting department at a good level. They suggest acting in accordance with the process developed from this research for maximum benefit. Colleges and universities must have teamwork, with participatory work for everyone involved to express their opinions and take action.

Keywords: Development of the process, Project of Disbursement

Introduction

Suan Sunandha Rajabhat University is a higher education institution with one of its missions to produce quality graduates at the forefront. It focuses on developing the capabilities of youths to become quality human resources with desirable qualities to meet the needs of society, both in providing academic services and transferring technology to the community and international society. This is in line with the identity of the university that aims to produce graduates who are practitioners, academically skilled, communication experts, thinking experts, and have public spirit, in line with the vision of “a good model university for society” in terms of teaching, research, academic services, and preserving arts and culture until it is accepted by graduate users and society, leading to being an outstanding university recognized nationally and internationally. For the university to be able to carry out its missions according to its roles and duties to achieve results with quality and efficiency, the university must be flexible and independent in its operations, both in terms of academic administration, budget administration, and resource administration and have academic freedom, be able to invent, seek knowledge for creating innovations and developing scientific advancements for the community and society, as well as the country, until it can compete with other civilized countries, along with the responsibility that the university should have towards society and the country, under

the supervision and inspection by the state and the people. The university’s administration to provide degree-level education must therefore have unity in terms of policy, a good management system, a system of good governance, transparency, and decentralization of power.

To enable internal departments to systematically manage themselves by relying on the participation of all sectors, supporting and pushing for all programs to be able to develop their potential and academic strength according to professional disciplines to the fullest. For this reason, it has led to the idea of merging the Bachelor of Laws program, Bachelor of Public Administration program, Local Government Program, Public Policy and Public Administration Program, Public and Private Sector Administration Program, Bachelor of Public Administration Program, Police Administration Program, and Master of Public Administration Program under the Faculty of Humanities and Social Sciences, Bachelor of Political Science Program, Master of Political Science Program, and Doctor of Political Science Program under the College of Innovation and Management, which are related disciplines, into the same department to jointly produce graduates who are academically excellent in the fields of law, politics, government, and public administration, both in theory and practice, with professional skills and ethics. For these reasons, the Council of Suan Sunandha Rajabhat University sees fit to establish the College of Politics and Governance as another internal department of Suan Sunandha Rajabhat University to support the main mission of teaching and learning, as a mechanism for driving, transferring, and serving knowledge, research, and academic services to the community and society, distributing opportunities, and creating educational equality. Develop the quality of life and well-being of underprivileged people and be able to truly respond to the needs of business establishments.

At present, the College of Politics and Governance has a total of 7 curricula and programs of study, classified as 4 bachelor's degree programs, 1 master's degree program, and 1 doctoral degree program, which are as follows:

Bachelor's degree level

- Bachelor of Political Science program
- Bachelor of Public Administration
- Bachelor of Public Administration
- Bachelor of Laws

Master degree level

- Master of Political Science
- Master of Public Administration

Doctoral degree level

- Doctoral Degree in Political Science.

The operation of the College of Politics and Governance, which is under the administration of Suan Sunandha Rajabhat University, and the work in finance and accounting is in one of the structural units of the unit, which has the Treasury Department of Suan Sunandha Rajabhat University to monitor, with financial and accounting experts in the unit to oversee the very important disbursement operations. Many personnel in the unit often use the wrong documents, misunderstand the disbursement regulations, and must come to inquire or request documents of the disbursement rate to confirm every time they travel on official business or organize a project activity. Therefore, financial and accounting experts believe that a manual should be created for the work to be able to work completely and efficiently, making those responsible for disbursement aware of its importance.

Therefore, the researcher is interested in conducting a research-to-routine (R2R) study to develop the disbursement process of the College of Politics and Governance, Suan Sunandha

Rajabhat University, to use the research results as a guideline for creating the disbursement manual of the College of Politics and Governance project. Next Suan Sunandha Rajabhat University.

Research Objectives

1. To develop the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University.
2. To create a manual for the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University.

Scope of the Research

Research on the development of the disbursement process of the project of the College of Politics and Governance, Suan Sunandha Rajabhat University, aims to develop the disbursement process of the project of the College of Politics and Governance, Suan Sunandha Rajabhat University and to create a manual for the disbursement process of the project of the College of Politics and Governance, Suan Sunandha Rajabhat University.

Research methodology (sample, study method, location, period, data analysis)

1. Population and sample
2. Study methods
3. Location
4. Duration of study
5. Data Analysis

Literature Review

This research on the development of the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University, aims to develop the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University, and to create a disbursement process manual for the project, College of Politics and Governance, Suan Sunandha Rajabhat University, which the researcher will use the research results to obtain the disbursement process of the project, College of Politics and Governance. There is a disbursement process manual for the project, College of Politics and Governance. This research result can be used to benefit the work of lecturers and staff who will disburse the project, and the research results can be integrated to determine policies and guidelines for more efficient work. The researcher has reviewed concepts, theories, documents, and related research to apply them in the research operation (Nanut Wichitkhachi & Sutthipong Boonphdung. (2024). as follows:

1. Related literature

Jakkaphop Maisen (2020) defined work development as a process aimed at changing or improving various methods related to work in order to be efficient and effective.

Decha Meephudung (1991) studied the following: Government mechanisms that are obstacles to national budget administration: A study specifically on the national budget administration of the Royal Irrigation Department. The research results found that: 1. The periodic payment system is not an obstacle to budget administration and should help government agencies manage their budgets more efficiently because, in addition to maintaining economic stability, the periodic payment system can also be used by government agency heads to inspect the performance of their subordinates in each task/project. 2. The procurement process, especially the Prime Minister’s regulations on supplies, is not an obstacle to government budget administration. However, problems and obstacles in government agencies’

procurement process are caused by a lack of good coordination and a lack of trust between relevant agencies. 3. Lack of understanding and interpretation of laws, regulations, and rules cause government agencies and civil servants to manage their budgets inconveniently and delays, resulting in inability to manage the budget as efficiently as they should be. Budget expenditure and construction do not go according to plan.

2. Related research

Rachita Woratthanaphit (2016) studied the factors affecting the efficiency of budget disbursement and found that 1) the efficiency of budget disbursement of the Office of Education, Bangkok, is at different levels. 2) The administrative factors of the government agencies and the personnel performance factors have a statistically significant influence on the efficiency of budget disbursement of the Office of Education, Bangkok. 3) The guidelines for developing the disbursement system should include training to provide knowledge of laws, regulations, and rules on budget disbursement for officers in the agency and auditors. There should also be continuous meetings to practice budget disbursement guidelines so that disbursements are in the same direction. The results can be interpreted that the efficiency level of budget disbursement of the Office of Education, Bangkok, is affected by the administration and performance of personnel. Therefore, individual performance indicators (KPIs) should be set to increase the efficiency of budget disbursement.

Latdaporn Intahamha (2019) studied and analyzed the cost of borrowing money in advance, Faculty of Engineering, Khon Kaen University. This analysis is an analysis of the expenses of the advance loan, Faculty of Engineering, Khon Kaen University, fiscal year 2017 - 2018. The objective is to study and analyze the expenses of the advance loan. The study method and data analysis are collected from copies of advance loan documents, copies of advance loan payments, advance loan debtor databases, and advance loan debtors. It is a list of expenses borrowed from the Faculty of Engineering, Khon Kaen University, fiscal year 2017, 563 items, and 2018, 514 items. Descriptive statistics were used to analyze the data. By distributing frequency and percentage Results of the study, said that "Expenses of the advance loan, Faculty of Engineering Can be classified into 10 categories as follows: 1) Travel expenses for official business 2) Travel expenses for official overseas business 3) Registration fees for training, seminars, academic conferences 4) Snacks and beverages 5) Charity expenses, support funds 6) Meeting allowances 7) Training, seminar, and study tour project expenses 8) Project and activity expenses according to the organization's strategic plan 9) Procurement expenses 10) Other expenses" The analysis result of the advance payment loan, expense type, project and activity expenses according to the organization's strategic plan in fiscal year 2018, accounted for 37.08 percent of all types of advance payments. In fiscal year 2017, it accounted for 33.31 percent of all types of advance payments.

Somboon Sirisarahiran (1992) studied the factors influencing the success of construction management of government agencies. A study of the specific case of government agencies that use budgets for construction found that regulations on budget management and procurement of materials have complicated procedures, take a long time to complete, and are not conducive to actual work. Government personnel have behaviors that are attached to the bureaucracy, which is a major obstacle to the success of construction management.

Research Methodology

The study on the development of thesis checking process of graduate students, Graduate School, Suan Sunandha Rajabhat University, is a study in the form of interview collection and qualitative data analysis by content analysis to find good practices of the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University.

1. Population and sample

The population used in this research is the personnel of Suan Sunandha Rajabhat University. There are 2 groups of informants as follows:

Group 1: Those who provide information in the in-depth interview consist of those working on the preparation of the loan contract for the government advance from the faculty and college level, 1 person per unit, College of Innovation and Management, College of Communication Arts, College of Service Industry Management, College of Logistics and Supply Chain, College of Allied Health Sciences, College of Nursing and Health, College of Architecture, Faculty of Education, Faculty of Science and Technology, Faculty of Industrial Technology, Faculty of Humanities and Social Sciences, and Faculty of Management Science, Faculty of Fine and Applied Arts, totaling 13 units.

Group 2: Those who provide information in the survey are those who want to prepare the loan contract for the government advance from the branch (undergraduate level) in the College of Politics and Governance. Suan Sunandha Rajabhat University, 1 person per branch: Law, Political Science, Police Administration, Public Administration, a total of 4 branches.

Research Results

The research on the development of the project disbursement process, College of Politics and Governance, Suan Sunandha Rajabhat University, has the following objectives: 1) to develop the project disbursement process, College of Politics and Governance, Suan Sunandha Rajabhat University, 2) to create a manual for the project disbursement process, College of Politics and Governance, Suan Sunandha Rajabhat University. The researcher would like to present the research results, which are divided into 2 parts as follows:

Part 1: Project Disbursement Process, College of Politics and Governance, Suan Sunandha Rajabhat University.

Part 2: Project Disbursement Process Manual, College of Politics and Governance, Suan Sunandha Rajabhat University, which can show the details of each step.

The study of the development of the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University, resulted in guidelines for the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University, at points where additional steps should be added or steps should be reduced, and a manual for the disbursement process of the project, College of Politics and Governance, Suan Sunandha Rajabhat University, going forward.

Discussion

1. There is a manual on the disbursement process of the project of the College of Politics and Governance, Suan Sunandha Rajabhat University, which can be used in the work of the College of Politics and Governance staff of Suan Sunandha Rajabhat University so that they can work instead of each other.

2. Reduce complicated steps and processes so that work can be done quickly and correctly and be analyzed and developed into new work processes.

Recommendations

1. When organizing an activity or project, clearly specify the details of the disbursement.

2. Personnel should study the disbursement regulations, both the Ministry of Finance regulations and the income regulations, because this is something that all personnel in government agencies must be aware of.

3. Research should be conducted to develop other related work processes.

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